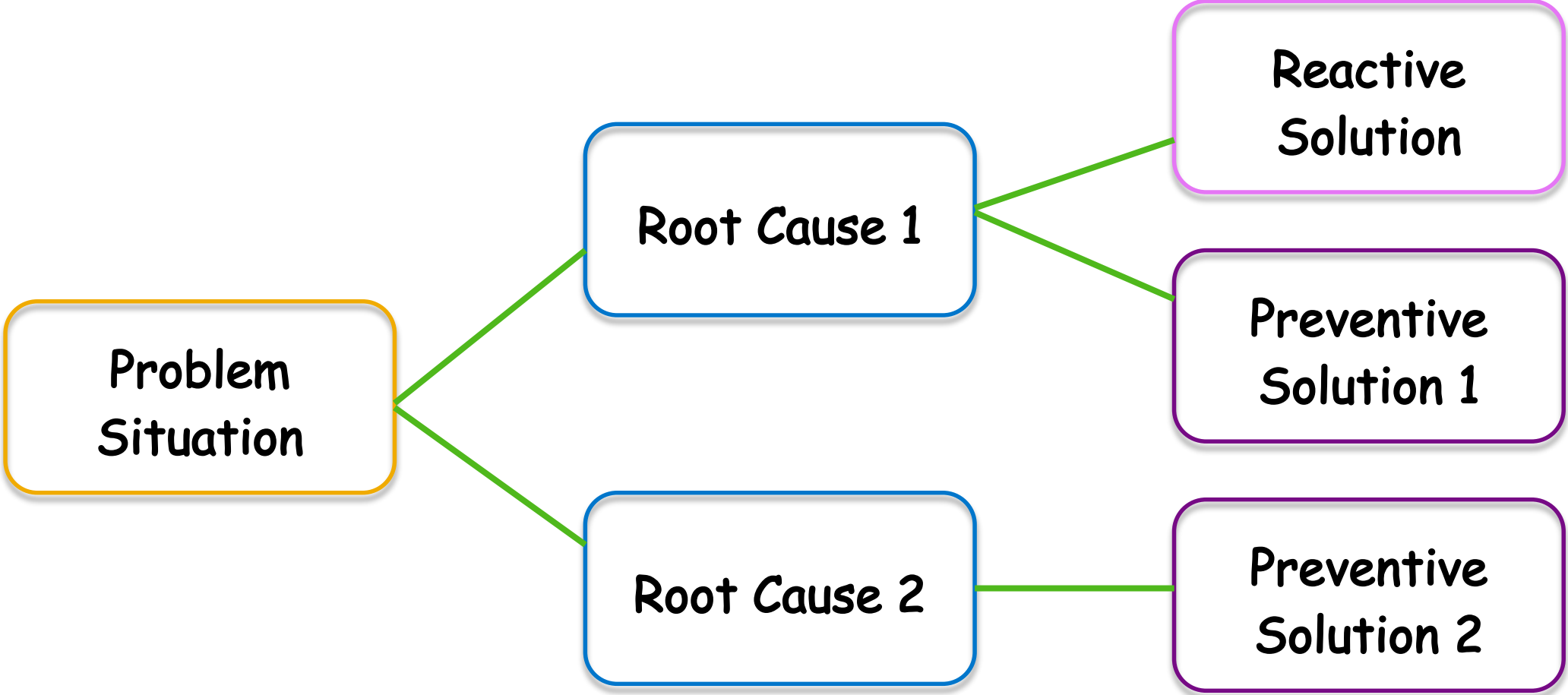# The Framework for Problem Solving

Preparing Transition Age Youth with Autism for Employment

The Framework for Problem Solving

Problem Situation 1

What happened?

Stopped doing work when finished with task
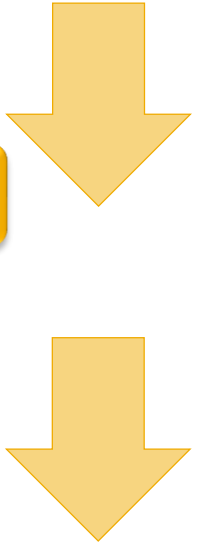
How are people impacted?

Manager is upset because time was spent not working on another task.

Team is upset because deliverables of entire team is impacted.
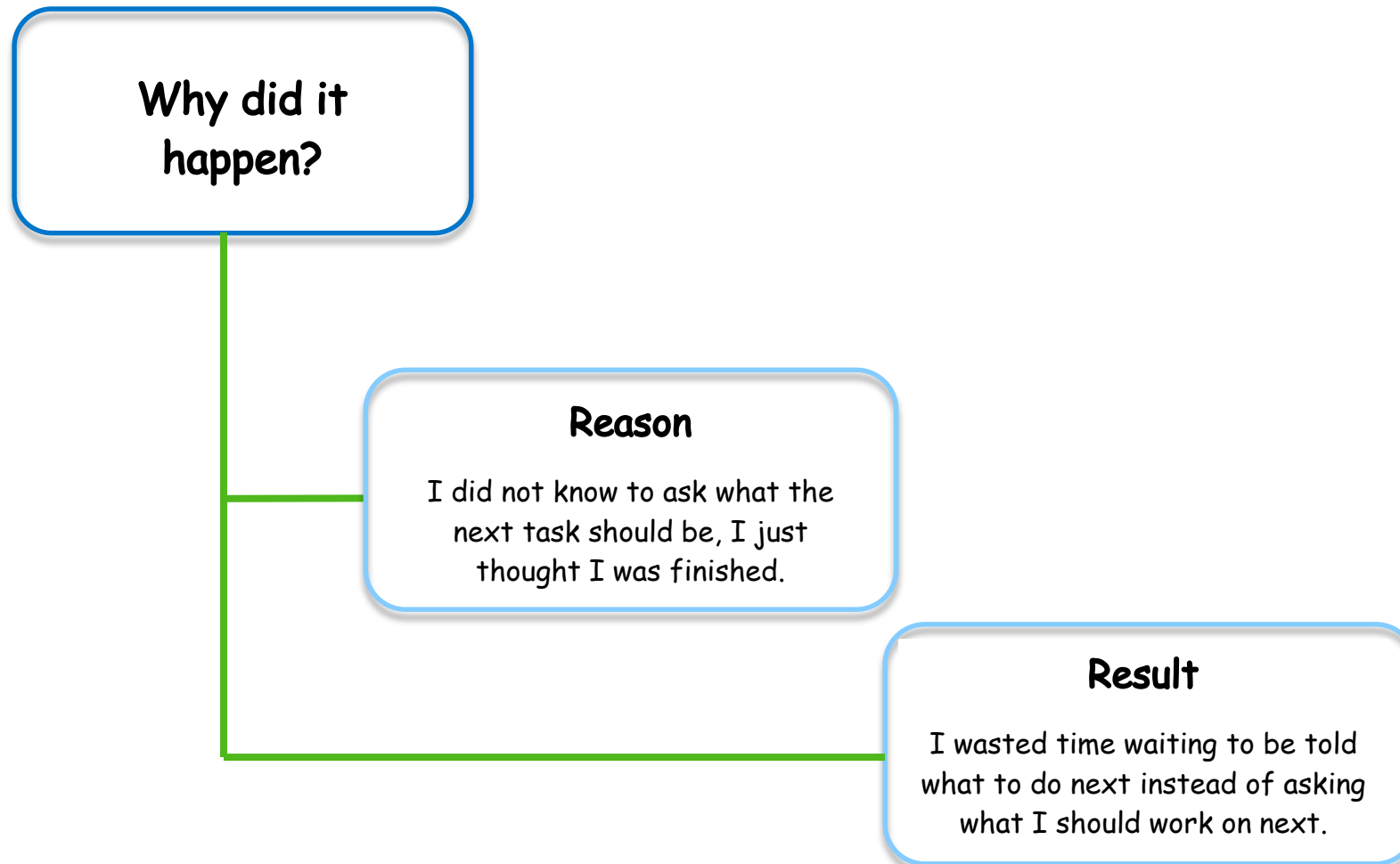
What are the consequences?

Manager may take this into account for your performance.
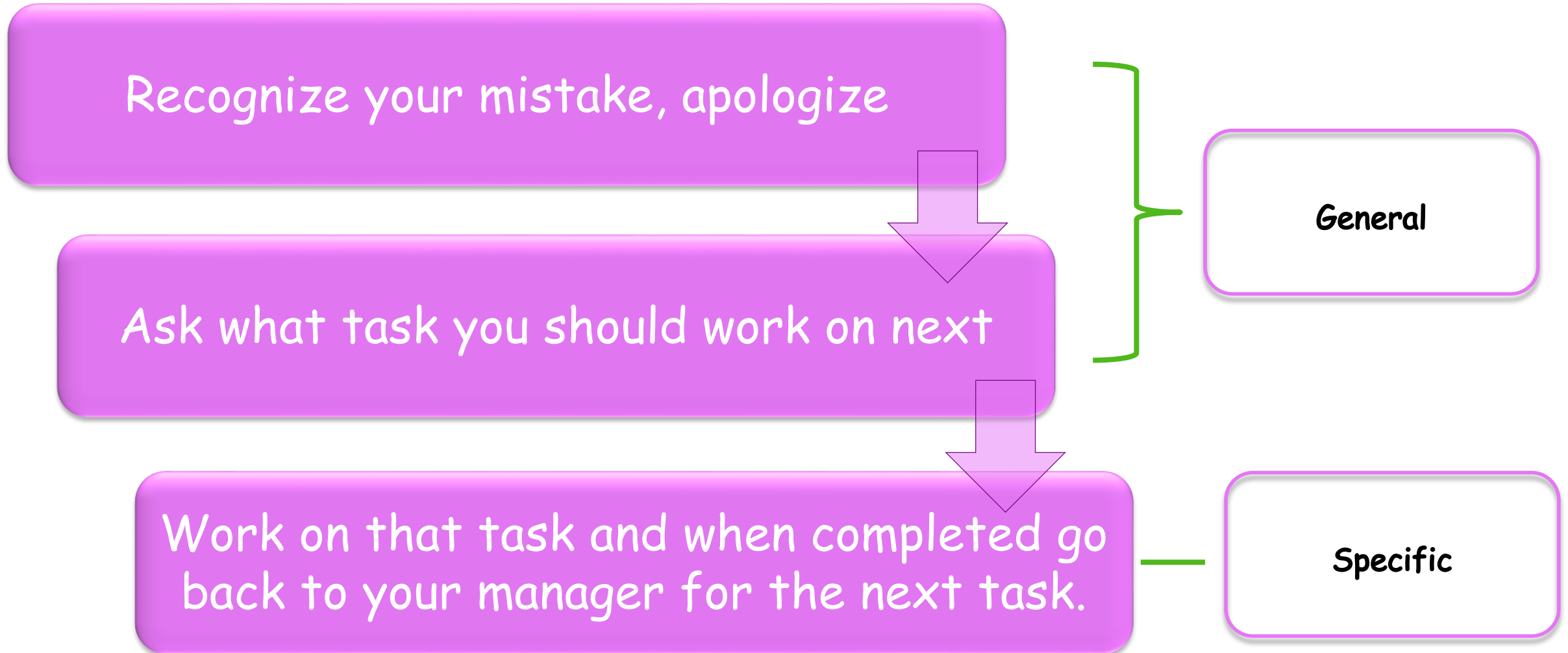
Team may miss a deadline.

Root Cause

Why did it happen?

Reason

I did not know to ask what the next task should be, I just thought I was finished.

Result

I wasted time waiting to be told what to do next instead of asking what I should work on next.

Reactive Solution

Recognize your mistake, apologize

Ask what task you should work on next

Work on that task and when completed go back to your manager for the next task.
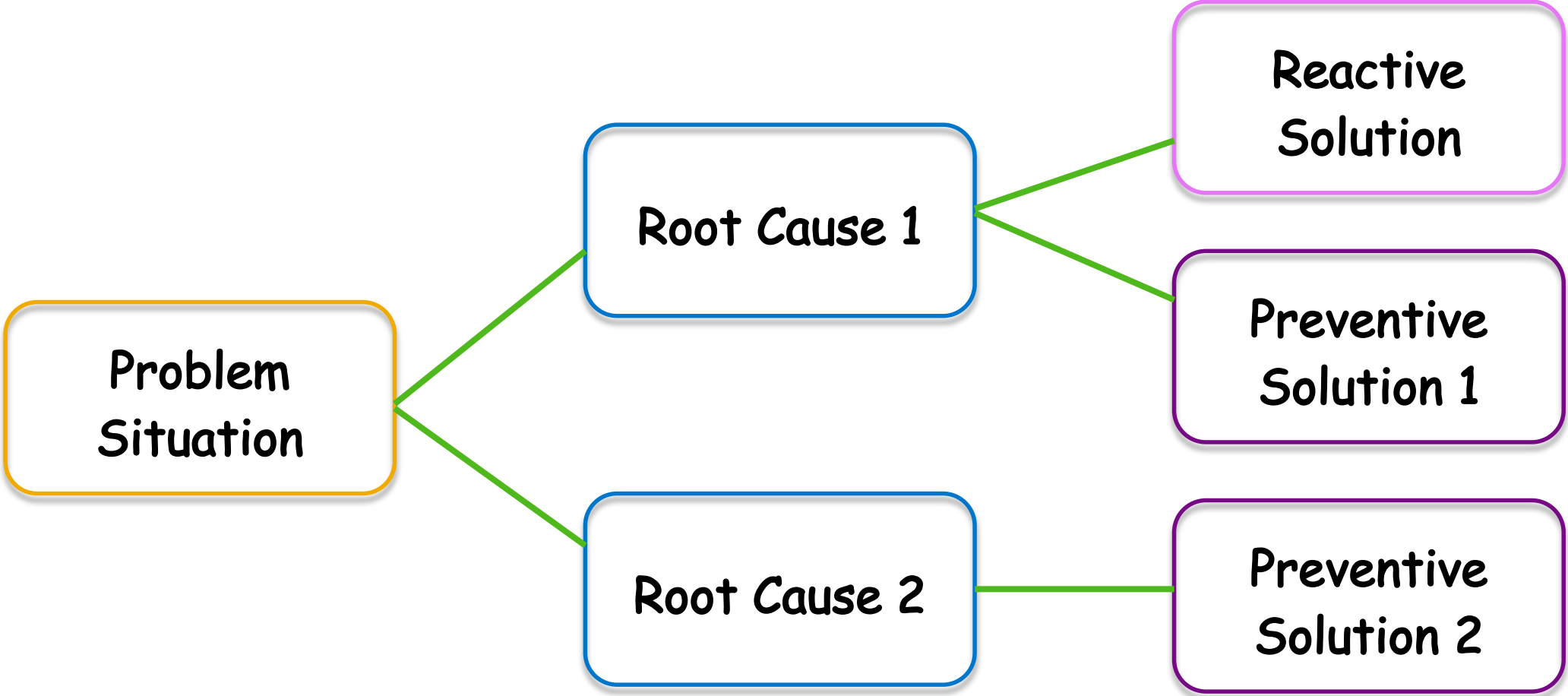
General

Specific

Preventive Solution 1

When a task is completed email your manager and then begin on the next assignment.

Preventive Solution 2

Make a checklist of assignments so that when one is done there is another to work on.

The Framework for Problem Solving

Questions?